

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on Tuesday 13th January 2026 at 7.00pm in the Village Hall Stalmine

Present: Cllr Phil Orme (Chair), Cllr Peter Muirhead (Vice Chair), Cllr Julie Robinson, Cllr Rob Drobny

In attendance: Debbie Smith Clerk.

88.1(2025-26) Apologies for absence

Cllr Chris Mills handed in his resignation.

89.2(2025-26) Declaration of interests and dispensations

Nil

90.3(2025-26) Minutes of the last meeting

Cllr Rob Drobny abstained from voting as he was not present at November's meeting.

Councillors **resolved** to approve as a correct record the minutes of the Parish Council meeting held on 11th November 2025, and the Chair signed the document.

91.4(2025-26) Public participation

Resolved to adjourn the meeting to allow non-council members to speak.

Two members of the public were present. One member discussed their concerns over the selling of cars on the lay-by on Stricklands Lane. Cllr Julie Robinson will look into the issue at Wyre, and the clerk will write to Lancashire County Council about having the no over-night parking sign replaced at the lay-by. One member discussed their concerns over the drains and possible blocked gully on Old Tom's Lane. The Chair will take these concerns to the next flood forum meeting at Wyre, and the clerk will write to Wyre to ask if the street cleaner can clean the lane in question.

Resolved at the conclusion of the public session to reconvene the meeting.

92.5(2025-26) Planning

The Council **resolved** to note the following planning application(s) a-c which have been resolved via email due to the deadline before January's meeting.

a) Application Number: 25/00975/FUL

Proposal: Proposed two storey and single storey rear extension and new detached garage

Location: 2 Smithy Close Stalmine-with-staynall Poulton-Le-Fylde Lancashire FY6 0LX

No comment given from the Council

b) Application Number: 25/01003/COUQ

Proposal: Prior approval for the change of use of two former agricultural buildings to 3 dwelling houses (C3)

Location: Throdkin Hall Farm Brick House Lane Hambleton Poulton-Le-Fylde Lancashire

The Council **resolved** to **object** to application 25/01003/COUQ. The Council refer to their previous comments: It is a further incursion into the already over stretched developed countryside within the Parish. It was unsuitable on a road safety level, with the access to the proposed site via a narrow, unlit, unpaved back lane, and was unsustainable.

c) Application Number: 25/01013/FUL

Proposal: Erection of 1 no. single storey dwelling (self build)

Location: Land To The Rear Of Moor End Manor Back Lane Stalmine FY6 0JN

No comment given from the Council

93.6(2025-26) Finance

a) The Council **noted** the following receipts in December 2025

Receipt Name	Details	Date of Receipt	Amount
Virgin Card	Cash back on card purchase	5 th December	£0.32

b) The Council **resolved** to **approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Payroll	December 2025 payroll paid in January 2026	84	£1,494.54
Les Needham	Lengths man expenses (Dec 25 millage/petrol)	85	£46.80
Debbie Smith	Clerk's homeworking December 2025	86	£18.00
Mower Power	Mowers Annual Service and Parts inv:162719	87	£281.31
The Church of England Over Wyre	Donation for community switch on	88	£200.00
Wyre Builders Supply	Inv:S10481520 Cutting Discs x10	89	£10.80
Wyre Builders Supply	Inv:S10481979 Thermal Gloves	90	£4.80

Please **note** the invoice below was received after January's agenda was published. The invoice was brought to the January meeting and **resolved** by the Council.

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Towers & Gornal	Oct 25 – Dec 25 payroll services	91	£97.20

c) The Council **noted** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee	31 December	£50.16
Unity Trust Bank	Monthly Service Charge	2 January	£6.00

d) The Statement of Account was provided by the clerk. Bank Statements were available at the meeting. The Council **resolved** to accept the document as a true reflection of the Council position and were signed by the Chairman. The statement of account for November 2025 showed a balance of £64,825.65 and the statement of account for December 2025 showed a balance of £62,431.73

e) The Council **noted** and **resolved to approve** December 2025 Finances as a correct record the chair signed the December 2025 Finances document.

f) The council reviewed expenditure for October, November and December 2025. The clerk explained to the Council there are no issues with the expenditure for the third quarter, spending is on track, and aligns with the resolved budget. There is a slight minus of the PSPTH header due to replenishing office supplies that were required, this is expected to be minus £57.13 by the year end due to 3 x £18 payments for the clerk's homeworking. This was agreed in the 26/27 budget proposal minute ref:77.8 (2025 26). The CFS header at £5732.70, and the PM header at £5986.64 has decreased due to projects starting, but have not yet been completed and these headers are expected to lower as projects progress in the fourth quarter of the civic year. Receipts claimed in QRT3 are the VAT claim for March 25 and QRT1 & QRT2 as there were enough receipts required by HMRC to the total of £252.05. Other receipts are cash back from online card purchases with the Virgin Money card. The Council are to note that I have been informed by LCC that there will be no option to opt into any grants and PROW this Civic year, so these headers will be minus/under. Councillors will also note that the VAT header is under, as project payments are expected to take place in QRT4. The council **resolved** that it was in order and accepted the clerk's explanations and approved the Q3 budget monitoring statement as being a true representative of the expenditure within the cash book.

g) The Council **resolved to note** the £44,760.00 (forty-four thousand, seven hundred, sixty pounds) precept for 2026/27 agreed at the November 2025 meeting minute 77.8(2025-26) with the Band D equivalent of £61.91 has an increase of £2.29 per annum at 3.85%, which equates to a 0.49% increase on last year's budget.

94.7(2025-26) Policies

The Council considered and **resolved to approve and adopt** the following policies –

- Stalmine with Staynall Parish Council Woodland & Tree Management Policy and risk Assessment – addition of stating how money is factored into maintaining the woodland, and when nesting season is within the year.
- Complaints Policy and Procedure- addition of sections 4,5,6,7 and 8.
- Internal Controls Statement and Review of Effectiveness of Internal Controls – Details within the review to reflect the 25/26 civic year. Addition of section Data Protection and I.T, to conform with Assertion 10 of the Practitioners Guide 25.
- Internal Audit Terms of Reference – No amendments made.

95.8(2025-26) Lay-by on A588 on Stricklands Lane in Stalmine

As discussed within the public participation it was **resolved** the clerk will write to Lancashire County Council about having the no over-night parking sign replaced at the lay-by.

96.9(2025-26) Community engagement

Cllr Peter Muirhead discussed different ideas for the council to be more engaged with the public, businesses and groups within the parish. The Council **resolved** that Cllr Peter Muirhead would look into a drop-in session at the Seven Stars to meet with local groups and businesses. It was **resolved** the Council would provide sandwiches if the event took place.

97.10(2025-26) Christmas Tree Project

The Council **resolved** the project was completed and the Chair signed the project off.

98.11(2025-26) Contractor for the fencing project

The Council **resolved** to hire M.T.C Fencing contractor, quoting £2,250.00 for the fencing project in the 2026/27 civic year. The clerk will contact the contractor and up-date the Council accordingly.

99.12(2025-26) Assets owned by Wyre

It was **resolved** to adjourn this item on the agenda until Cllr Julie Robinson requires a list of Stalmine and Staynall's assets that are currently owned by Wyre. It was **resolved** the clerk would enquire about the purchasing of the park area, and report back to the Council.

100.13(2025 26) SPIDS Warranty

The Council asked the clerk to check the quoted price by Elan City includes all three units to total £238.80 (including VAT) per year, or if the quote was for only one SPID unit per year to total £716.40 (including VAT). The opinion of the council was £238.80 was an acceptable price, and £716.40 too expensive per year.

The council **resolved** that if the quote was for all three units they would undertake the warranty, and if it was for only one unit the council **resolved** to not undertake the warranty. The clerk will seek the information required from Elan City, and will respond on behalf of the council dependant on the price quoted to reflect the council's resolution above.

101.14(2025 26) Handling Staff Matters (Standing Order 19.C)

The Council **resolved** that the clerk's appraisal held on 11th November 2025 was in order. The Chair relayed to the council that the clerk had discussed an interest in undertaking audit training to have a better understanding of its requirements. The Council **resolved** to support the clerk by paying for the training because it would benefit the council.

102.15 (2025 26) Best Kept Village

The Chair informed the council that the decision to continue with the competition would be held in two weeks. The Council **resolved** to enter the 2026 Best Kept Village competition in the event it was still continuing. The clerk will fill out the entry forms, and up-date the council accordingly.

ITEMS FOR INFORMATION ONLY

102.16(2025-26) Reports from outside bodies

The Chair informed council he was unable to attend the last Flood Forum at Wyre. He also informed council that within the next two weeks a meeting would be held to decide whether or not to continue with the Best Kept Village Competition by the organisers. The Chair also attended the Wyre Area Wind Farm Working Group, and relayed to council that it has been very successful as they have agreed a plan of action, and have lobbied to get M.P Cat Smith on board, who is working with M.P Lorraine Beavers. He also told council that he was pleased that Wyre Borough have put a statement out, stating how disappointed they were over the current proposals. The Chair gave the council feedback on his attendance at the Remembrance Service at Saint Jame's Church, laying a reef and the Annual Community Christmas Singalong held at Stalmine Village Hall, and remarked it was very pleasant to engage with the local community, and these are the type of events members should attend to promote engagement.

Cllr Muirhead informed the council he had attended a business event at Scorton for local councils within the area, by Wyre. Cllr Muirhead reported it was an interesting event for networking, and attendees were asked if they had any problems, and the feed back was health care, schools, trade/skills development etc, he remarked that due to all the development within Stalmine that these issues would be something that the council will need to look at in the near future, and start to incorporate these issues when moving forward with the community engagement project.

103.17(2025-26) Clerks Report

Stalmine Play Ground Area

Playground inspections for December 2025 showed that the bark timber around the zip line was rotted in places and was replaced.

Memorial Project

Due to weather conditions no ground work has commence, I will up-date the Council accordingly.

Plants Man

The plants man has taken his seasonal leave and will return back to work week commencing 12th January.

104.18(2025-26) Wyre councillor report

Nil

105.19(2025-26) Questions to councillors

Cllr Muirhead asked the council about the disruption caused by the recent road closure for emergency electrical repairs, a burst water pipe and an accident why these issues are not considered when planning is proposed. He talked about the safety of driving down the single-track back roads, due to the state of the roads and the safety of the pedestrians using them. The council responded with they know the A588 is a very dangerous road, and unfortunately past proposals to build other access roads have never come into fruition which would solve the road closure issue that frequently arise Over Wyre.

106.20(2025-26) Date and time of next meeting

Please note there is no meeting held in February 2026. The next meeting of the Parish Council is proposed for **Tuesday 10 March 2026 at 7.00pm.**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (Friday 27 February at the latest), with a summary of the reason for raising the matter.

The chair closed the meeting.